Suppliers desiring to participate in FSU competitive solicitations

Visit FSU’s Public Procurement Portal:

Click the **Respond Now** button for the event you desire to review and/or respond to.
If you have already established an account for FSU’s Supplier Management System, enter your email and password and then skip to slide #8 in this presentation.

If you have not established an account, click the Create Account button.
Fill in the requested information. Fields marked with an asterisk * are required. Scroll to bottom, complete the security info and click on the Create Account Button.
Sourcing Event User Registration

Thank you for starting the registration process with Florida State University.

Please check your email inbox for instructions on how to complete the registration process.

Please contact Procurement Services at supplyrelations@fsu.edu or +1 (850) 644-6850 for assistance.
FSU SpearMart <sourcing@fsu.edu>  
Sourcing Event Supplier Registration for Florida State University  
To: supplier@yourdomain.com

If there are problems with how this message is displayed, click here to view it in a web browser.

Click here to verify your email address

PROCURMENT SERVICES

Sourcing Event Supplier Registration for Florida State University

Dear New FSU Supplier Example,

Thank you for starting the registration process with Florida State University. Please click the link provided below to continue your registration process.

Once your registration has been verified you can log in and access the Sourcing Event DOAK CAMPBELL FOOTBALL STADIUM PRESSURE WASHING SERVICES

Company: New FSU Supplier Example

Email: supplier@yourdomain.com

Thank You,

Florida State University

If you have any technical questions, please contact Procurement Services at supplierrelations@fsu.edu or +1 (850) 644-8850 for assistance and identify yourself as registering in the Florida State University Supplier Network.
Email address validated. Proceed to create your account.

Submit
Enter your email and password that you used to register your account with FSU.
You will not be able to view the event or respond etc. until you complete the event prerequisites.